



---

62 Chestnut Street, Oneonta, NY 13820 607.432.1980

Board of Trustees Meeting  
10 November 2022  
Minutes

Called to order: 3:15

Present: Diane Aaronson, Carolyn Austin, David Hyland, and Tina Winstead.

Minutes

David made a motion that was seconded by Diane to approve the 12 October 2022 Minutes after changing the date of the November meeting from the 12<sup>th</sup> to the 9<sup>th</sup>. All in favor.

Director's Report

Park Phase 1: the first reimbursement has arrived from NYS OPRHP for \$338,740.85.

Park Phase 2: The RFQ was sent to more than 100 professionals that are certified as MWBE. It will be advertised in The Daily Star on November 5 and the announcement is on the website.

Timeline:

- Qualifications are due on November 22.
- Questions must be asked in writing and are responses are due by November 14.
- Selection of the most qualified firm will be by December 15.
- Interviews will take place in mid-January of 2023
- Contract awarded by February 1, 2023.

Staff: Diane made a motion that was seconded by David to hire Marcus Dirr and Eva Weitzel as part-time library clerks. All in favor.

Financial

David made a motion that was seconded by Diane to approve payment of bills. All in favor.

2023 Budget Hearing

The difficulties in balancing the budget and the many years of adopting a deficit budget were discussed. At the mayor's request, the Board reviewed other options to create a balanced budget and Tina will develop three different budgets to review at another meeting.

Other

2023 Holiday closings and Trustee meeting dates were reviewed. Diane made a motion that was seconded by David to approve both documents.

Next meeting: Wednesday, December 7 at 3:00 pm.

Adjourned 4:50.

**Board of Trustees Meeting  
30 November 2022  
Minutes**

Called to order: 4:00

Present: Diane Aaronson, Carolyn Austin, Glenda Bolton, David Hyland, and Tina Winstead.

2023 Budget Discussion

Three different budgets were reviewed. In one, the tax levy would be used to balance the budget, in the next the library fund balance would be used to balance the budget and in the third, the budget would be balanced using both the tax levy and the fund balance.

Kristy made a motion that was seconded by Glenda to approve the budget that was balanced using equal parts tax levy and fund balance. All in favor.

Executive Session to discuss the Director's wages convened at 4:25 and ended at 4:28.

Diane made a motion that was seconded by Kristy to provide a 3% increase for the Director. All in favor.

Diane made a motion that was seconded by Glenda to approve the bills and budget amendments. All in favor.

Adjourned 4:55.