



62 Chestnut Street, Oneonta, NY 13820 607.432.1980

Board of Trustees Meeting
14 September 2022
Minutes

Called to order: 3:07

Present: Diane Aaronson, Carolyn Austin, Glenda Bolton, David Hyland, Kristy Vander Werff, and Tina Winstead.

Minutes

David made a motion that was seconded by Diane to approve the minutes with the correction to Michele Palmer's name.

Director's Report

Park Phase 1: an estimate of \$41,371.65 for additional lighting in the park was received. Glenda made a motion that was seconded by Kristy to approve the project change order and to use the Capital Fund to pay for it. All in favor.

Park Phase 2: the Request for Qualifications was sent to the grant administrator in the Parks Department for approval prior to advertising the project. Tina will add the amount of the grant in the document before advertising it.

An MWBE waiver to reduce the requirement from 30% to 15% has been submitted to the state.

Vestibule: the tile flooring and doors have been ordered.

Fence: all of the finials have been replaced on the fence. The ball caps have still not arrived, and since the library paid 50% to order them, I asked for a refund. Rocco from Antique Iron Restoration asked for a little more time and I agreed.

Hemlock Woolly Adelgid: the DEC confirmed that the hemlocks have woolly adelgid and recommends a basal bark application in the spring. Things to consider before deciding on treatment are budget, tree health, importance to site, and pesticide restrictions. There is currently no state funding to combat this problem. Tina will get quotes for treatment and investigate the best course of action.

Finance: David made a motion that was seconded by Diane to approve payment of bills and budget amendments. All in favor.

Q3 Treasurer's Report was reviewed. Clarification for the 2021 revenue and the amount recorded in the HO3.7410.2A code is needed. The Capital Fund summary was difficult to understand so Tina will work with Ginny Lee to make some changes.

Other: contact the Daily Star to request that they remove "summer hours" from the paper.

Next meeting: Wednesday, October 12 at 3:00 pm

Adjourned 4:52.