



62 Chestnut Street, Oneonta, NY 13820 607.432.1980

Board of Trustees Meeting
13 July 2022
Minutes

Called to order at 3:03

Present: Diane Aaronson, Carolyn Austin, Glenda Bolton, David Hyland, Tina Winstead.

Minutes

Diane made a motion that was seconded by David to approve the 6-15-22 minutes. All in favor.

Director's Report

Park Project Phase 1: discussion was held about the final walk-through with Kevin Treffeisen, Rodney Frazier, and Krista Robinson (from TFI) and the remaining work to be done in the park. They will continue to water the shrubs until a certificate of completion is provided. It was recommended that we wait through the season before deciding to replace shrubs that seem dry or have died. We are still waiting to receive the cost of removing the dead tree near the slope.

Ribbon cutting: the landscapers have said that the newly seeded lawn will not hold up to a lot of traffic during the first year so we should delay the ribbon cutting ceremony until next year.

Park Phase 2: a proposal from Templeton Landscape Architects to provide grant administration services was reviewed. Diane made a motion that was seconded by Glenda to approve the agreement contingent upon receiving a signed contract from NYS OPRHP. All in favor.

Tina reported that John Lynn said it would be possible to place a book return box along the driveway so patrons can return materials from their vehicles. That project will begin soon.

Library Construction Aid 2018: the final report was submitted and three copies of the final budget sheets have been mailed to NYS Department of Education so the final 10% of the grant will be sent to us.

Front porch: Rick Eastman has reviewed the structural needs of the front porch but has not provided an estimate at this time. The other contractors have not been on-site to look at the porch yet.

Website: the new web design is progressing.

Other

Van Steenberg Art Fund: Tina reported that she met with Sarah Simpson, SUNY Oneonta's Gallery Director, and Darren Chase, SUNY Oneonta's Milne Library Director to discuss the possibility of partnering to increase access to the Art Collection. The partnership is a wonderful mechanism to honor Van Steenberg's wishes to make art and art history books freely available to the public. Since any community member can borrow materials from SUNY Oneonta's library, it will expand the reach of this collection.

Trustee Education: beginning in 2023, NYS is making Trustee Education mandatory and the Board President must keep records of all participation of each Trustee.

Library Sign: Glenda made a motion that was seconded by David to hire Maddy Silber to design the sign for \$200. The cost of the sign is not included in this fee.

Staff: the librarian exam has been announced with a deadline to apply by August 19.

Discussion was held about the need for a surveillance cameras policy. Tina will draft a policy for review at the August meeting.

Financial

David made a motion that was seconded by Diane to approve payment of the bills. All in favor.

Next meeting: August 10 at 3:00.

Adjourned at 4:25.