



62 Chestnut Street, Oneonta, NY 13820 607.432.1980

Board of Trustee Minutes
2-10-21

Called to order at 2:03.

Meeting held via Zoom.

Present: Carolyn Austin, Diane Aaronson, Glenda Bolton, David Hyland, John Pontius, and Tina Winstead.

Minutes

John made a motion that was seconded by Glenda to approve the 1-13-21 meeting minutes. All in favor.

Director's Report

COVID-19:

The library building re-opened on January 4th with limited occupancy after being closed for most of 1 week and offering curbside pickup for 2 weeks in December.

Staff:

Ariel Wilber has resigned from her position as Public Services Librarian effective February 19. She has offered to work remotely for a few months to help us with some of her duties. David made a motion that was seconded by Glenda to hire Ariel on a part-time basis for a few months at her current hourly rate. She will continue to work on collection development, some programs, and some promotion. All in favor.

David made a motion that was seconded by Diane to reinstate Alex Benjamin to the position of Sr. Clerk to replace the librarian position with a salary of \$40,000/year. All in favor.

The maintenance man has been released from medical leave beginning February 15.

The Civil Service Commission approved a Senior Account Clerk position for the library. The exam has not been scheduled.

The library will be short-staffed beginning Feb. 22 and open hours will be reduced to Mon-Fri 9:00-5:30 and Sat 9:00-4:00. When the clerk returns from medical leave, in late March, we will open for the usual hours.

Park Project: The Stimsons presented construction documents to the Board Park Committee on January 22. The costs were higher than expected and would have resulted in a much reduced scope for phase 1 of the project. The committee did not approve the plan and asked the Stimson team to come back with a second plan that would have greater impact and would make better use of the grant funds. On February 1, they presented a plan that was approved by the committee. The timeline has been pushed back significantly by the delays but the final documents and the bid specifications should be completed by February 12 at which time, they'll be emailed to the Parks Department for review. It will be possible to advertise the project by February 19 which is a full month later than planned.

Better World Books: The library is currently sending discarded books to Better World Books. They sell the books at a variety of different websites and when the book sells, a percentage of the proceeds will come to the library. It will take approximately 3 months to determine if this program is worthwhile.

Hoopla: Hoopla usage statistics were reviewed.

Grants: a grant to digitize the Daily Star that is on microfilm was received for \$10,000. Another foundation granted the library \$3575 to trim the trees in the park.

The fiber connection to the library was installed and the network was switched on February 10.

Financial

Diane made a motion that was seconded by John to approve payment of the bills. All in favor.

Long-range Plan 2021-2025

David made a motion that was seconded by Glenda to adopt the Long-range Plan 2021-2025. All in favor.

Annual Report to NYS

Diane made a motion that was seconded by Glenda to approve the Annual Report to NYS. All in favor.

Next Board meeting: Wednesday, March 10 @ 2:00.

Meeting adjourned at 3:45.