



62 Chestnut Street, Oneonta, NY 13820 607.432.1980

Board of Trustee Minutes
5-13-20

Called to order at 2:02.

Present: Carolyn Austin, Ruth Allen, Glenda Bolton, David Hyland, John Pontius, and Tina Winstead.
Meeting held via Zoom.

Ruth made a motion that was seconded by David to approve the 4-7-20 meeting minutes with the following correction: Tuesday will be changed to Wednesday for the day of the next meeting. All in favor.

Director's Report

HML continues to provide online programs for children and adults. In April, three story times per week were provided on Facebook Live. A new STEAM at Home program was initiated using Read Squared which enables youth to track their activities and earn points. The first Virtual Book Club meeting was held via Zoom and will continue on a monthly basis. The previously scheduled photography series will migrate to an online environment in May and in June.

Bridget is 3D printing face shields which are delivered to Fox Hospital.

Financial

Bills were approved via email on May 13, 2020. Transfers and amendments for 2019 and 2020 were unanimously approved.

Other

Park Project

The contract with the Stimson Landscape Architects is still under review. The Board requested confirmation that they are covered with Directors and Officers insurance.

Tina met with the Stimson team on April 6 for a video walk-through in the park since the pandemic prevents us from meeting in-person. This was followed by an online meeting with the Stimson team and the library Board and community committee on April 8. The presentation of their schematic design is scheduled for May 14 at 3:00 and will include the full Board and the Community Committee.

An electrical coordination meeting between the Stimson team, Tina, the library maintenance man and Delaware Engineering was held on April 21. Plans for the park drainage project were sent to Delaware Engineering to assist them with developing drawings for park lighting.

Coronavirus

A draft of the Phased Reopening document that the 4CLS Steering Committee developed was reviewed. This plan will be available as a recommendation to all libraries in the System.

A Temporary Safety Policy was reviewed and approved to begin on May 28, 2020.

Report to the Community

The annual report was reviewed by the Board and will be available on our website.

Next Board meeting: Wednesday, June 10 @ 2:00.

Meeting adjourned at 3:57.