62 Chestnut Street, Oneonta, NY 13820 607.432.1980

Board of Trustees Meeting
9 September 2026
Minutes

Call to order: 1:30pm
Present: Diane Aaronson, Mark Boshnack, Susan Kenny, Claudia Bocchinfuso
Absent: Glenda Bolton

Minutes

The August meeting minutes were reviewed. Susan motioned to approve the minutes as presented. Claudia seconded.
All present in favor

Financial Controls

The Financial Controls Policy draft was presented. The reporting and disposition section of the proposed Financial Controls Policy was edited to reflect that the library director has authority over decisions.

Claudia motioned to approve the Financial Controls Policy. Mark seconded.
All present in favor.

Staff Handbook

At the August Board Meeting, the Board had requested some additional research on how the Library's annual holidays matched with the City of Oneonta's. The only difference in holiday leave between the City and Library is Christmas Eve. The decision was made to continue providing Christmas Eve as a paid holiday.

Susan motioned to approve the Staff Handbook updates to reflect NYS mandated leaves and the Library's paid time off policies that pertain to those leaves. Mark seconded.
All present in favor.

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Budget Draft #1

Alex presented the first draft of the Library's 2027 budget.

The Board asked Alex to request more money from the town.

There was discussion around overriding the tax cap for 2027. If the Library does not override the tax cap, we're looking at around a $45,000 operating deficit for 2027. If we override the tax cap to 6% our deficit will be around $10,000. The vote to override the tax cap will need to take place at the November meeting.

There was further discussion around potential ways to raise capital in the future. Alex will need to consult with David Merzig on the legal routes that the Library has to fundraise.

Alex will present draft #2 at the November meeting and will hopefully have a few more actual expense numbers.

Financial

Mark motioned to approve the bills. Claudia seconded.
All present in favor.

Next meeting will be October 14th, at 1:30pm

Susan motioned to adjourn. Mark seconded.
All present in favor.
Meeting adjourned at 3:05pm.

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