62 Chestnut Street, Oneonta, NY 13820 607.432.1980

Board of Trustees Meeting
19 August 2026
Minutes

Called to order: 1:33pm

Present: Diane Aaronson, Mark Boshnack, Susan Kenny, Claudia Bocchinfuso, and Alex Benjamin

Absent: Glenda Bolton

Minutes

July 8th minutes were reviewed.

Mark motioned to accept the July minutes as presented. Susan seconded.
All present in favor.

Financial Controls Policy

The draft financial controls policy was presented with updates from the July meeting. Suggestions were made to clarify who is responsible for determining what property is appropriate for disposition. There was a request that reporting requirements be clarified. Minor grammatical errors were also pointed out.

Staff Handbook Policies Update

Updates and additions to the staff handbook leave policies were discussed. It was requested that Alex research the holidays that Oneonta's City Hall closes for.

Remote Work

The draft remote work policy was presented with updates from the July meeting. Claudia moved to approve the remote work policy with minor grammatical corrections. Mark seconded. All present in favor.

Director's Report

Alex presented the Director's report.

Alex has contacted NYSEG to request that they relocate their lines from the silver maple in the upper park that will need to be removed.

Envisionware will no longer support our self-checkout machine after October due to Windows 10 no longer receiving security updates. There was a conversation about whether we want to replace the machine. We have submitted a grant request to replace the machine and will be waiting for the results of that grant request before making any further decisions.

Continued discussion around the Church Street maintenance garage occurred. Alex believes that we can get a garage to suit our needs from a pre-build company like Amish Barn. We will need to have a separate company lay the concrete pad. We will aim to have the pad laid in the spring of 2027 with the maintenance garage followed closely after.

Park maintenance was discussed. Cornell would be interested in a potential demonstration garden, but is not interested in solely providing maintenance. Another idea for the park is a community garden. Alex is friends with one of the people that helped to setup the garden in the 5th Ward, he will reach out to them.

Financial

Budget amendments were presented for the purpose of moving money from budget lines that we are projected to underspend on into lines that we are projected to overspend on.

Claudia motioned to approve the budget amendments as well as the bills. Susan seconded. All present in favor.

Next Meeting

There will be a special board meeting on August 26th at 1:30pm to publicly open any front porch bids.

The next regular board meeting will be on September 9th at 1:30pm.

Meeting adjourned at 3pm.