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62 Chestnut Street, Oneonta, NY 13820 607.432.1980

Board of Trustee Minutes  
3-10-21

Called to order at 2:02.

Meeting held via Zoom.

Present: Carolyn Austin, Diane Aaronson, Glenda Bolton, David Hyland, John Pontius, and Tina Winstead.

Minutes

Diane made a motion that was seconded by Glenda to approve the 2-10-21 meeting minutes. All in favor.

Director's Report

COVID-19: The library building will resume typical open hours on Monday, March 15 following a period when the library was open 9-5:30 due to a staff shortage. The public schools plan to open four days a week for in-person instruction on March 29 so our staff schedules will be modified to return to the pre-COVID schedules.

Staff: Diane moved to adopt the following resolution. David seconded the motion and it was approved.

Resolved; part-time staff will earn paid sick leave at a rate of 1 hour per 30 hours worked beginning September 30, 2020, and available for use beginning January 1, 2021 with a maximum accrual of 40 hours per year.

Park Project: The fence repair is nearing completion with the exception of the replacement of the ball caps and finials. Tina contacted three fabricators and has received one estimate from the Robinson Fence company for \$10,400 to purchase 26 ball caps and 100 finials. She is awaiting a response from the other companies.

The Board Park Committee met with the Stimsons on December 3 to review the 50% construction documents. The results were positive, so the Stimsons continued to develop the plan. On January 20, the Stimsons brought the nearly completed plan to the Board Park Committee with cost estimates included. The costs were well above the amount that we have in grant funding so a series of meetings were held to alter the design, review costs, and develop a plan that would be acceptable to the community. The approved design for Phase 1 was then

sent to the grants administrator at NYS OPRHP on February 16. They are allowed 30 days to review the construction documents for grant compliance. The timeline has been pushed back due to the cost estimates and subsequent revisions, and the time the Parks Department takes to review the documents.

The Terrace Overlook and hillside (plantings and sledding hill) will form foundation pieces of Phase 1. There is historical significance to that area since that is the location where Henry Huntington built the rotunda and there is great community interest in having a sledding hill in the park. This area is estimated to cost \$280,003. Three additional alternatives are included in Phase 1 construction documents. The first is the Library Garden that is estimated to cost \$132,714. The second is the labyrinth estimated to cost \$70,152 and the third is the River's Edge of trees estimated to cost \$67,800. These costs are only estimates used to determine what components of the design will be included in this phase of the project. The bids will most likely vary from these costs.

Tina proposed that the Library Board consider using some of the Capital Fund to enable a more impactful Phase 1 of the park design.

*Internet Outage caused Tina to lose connection. She rejoined when service was restored about 10 minutes later.*

John made a motion that was seconded by Glenda to use the Capital Fund to pay the \$192,000 Stimson contract in full, therefore increasing available funds to install the design to \$560,092. All in favor.

Grants: The Friends of HML donated \$1600 to fund a one-year subscription to Niche Academy, an online learning platform.

#### Financial

David made a motion that was seconded by Diane to approve payment of the bills. All in favor.

Next Board meeting: Wednesday, April 14 @ 2:00.

Meeting adjourned at 3:25.