



62 Chestnut Street, Oneonta, NY 13820 607.432.1980

Board of Trustees Meeting
13 October 2021
Minutes

Called to order at 2:01

Present: Diane Aaronson, Carolyn Austin, Glenda Bolton, David Hyland, Tina Winstead

2022 Budget Presentation: Glenda made a motion that was seconded by Diane to approve the 2022 budget as presented. All in favor.

Minutes: David made a motion that was seconded by Diane to approve the 9-8-21 minutes. All in favor.

Director's Report

COVID -19: safety protocols have remained unchanged since last month.

Facility: the maintenance man has finished pressure washing and repairing the top of the building using a rented lift. If the weather cooperates, he will rent it again to paint the upper sections.

Park: all required forms have been sent to NYS OPRHP. Since we have only reached 16.09% of MWBE utilization, we have filed for a waiver. It is expected that the waiver will be approved based on the solicitation logs that provide evidence of due diligence during the request for proposals to landscape architects, the bidding process, and from the general contractor when seeking subcontractors. Schoolhouse Construction Services will provide construction management and Templeton LA will provide grant administration.

Daffodil planting is scheduled for October 23 at 9:00 a.m.

Fence: the restored loafer bar finials have been delivered and the maintenance man will begin installing them. The ball cap order that has taken so long to be delivered arrived but were the wrong size. Rocco from Antique Iron Restoration will reorder them.

Staff: David made a motion that was seconded by Glenda to approve the provisional hire of Brenda Balcom as part-time library clerk. All in favor.

Building assessment: the report was received from Butler, Rowland, Mays and will be more closely reviewed at a future meeting.

Financial

The third quarterly report was reviewed.

David made a motion that was seconded by Glenda to approve payment of the bills. All in favor.

Other

At the suggestion of the Trustees, the library will be closed on November 5 for staff development.

Tina is getting estimates to update the website and will be requesting outside funds for the job.

Next meeting: November 10 at 2:00

Adjourned at 3:48