



62 Chestnut Street, Oneonta, NY 13820 607.432.1980

Board of Trustees Meeting
16 February 2022
Minutes

Called to order at 2:06

Present: Diane Aaronson, Carolyn Austin, Glenda Bolton, David Hyland, Tina Winstead.

Minutes

Diane made a motion that was seconded by David to approve the 1-12-22 minutes. All in favor.

Director's Report

Park Project Phase 2: NYS OPRHP requested the following documentation in order to execute a contract for the grant. All documents are in-hand and have been emailed to Sunshine Jenkins with the exception of the SEQR. The city thought the SEQR for Phase 1 would suffice but the parks agency required a new one. They will seek council approval at the next meeting.

1. an Opinion of Municipal Counsel from the Owner of the property.
2. the approval/endorsement of the governing body of the municipality in which the project will be located.
3. documentation of compliance with the requirements of the State Environmental Quality Review Act (SEQR)
4. a boundary map which satisfies the state's requirements.
5. A copy of the owner's deed of property.
6. A signed, original authorizing resolution to accept grant funds.
7. A signed Prevention of Sexual Harassment in the Workplace Policy Certification.
8. A signed Non-Discrimination certification.

Auto-renewal: David made a motion that was seconded by Glenda to set the automated library system to automatically renew patrons' borrowed material. All in favor.

Annual Report to NYS: the report was reviewed and the difficulty of providing library services during a second pandemic year was noted. Glenda made a motion that was seconded by Diane to approve the report. All in favor.

Financial

David made a motion that was seconded by Glenda to approve payment of the 2021 and 2022 bills. All in favor.

David made a motion that was seconded by Diane to approve the correction to the Art Trust Reimbursement Budget Amendment. All in favor.

Diane made a motion that was seconded by Glenda to approve the attached budget transfers for the 2021 budget. All in favor.

Other

The library will distribute free COVID test kits provided by the Otsego County Department of Health.

The Account Clerk exam will be graded by the state so will take longer to get the results.

The City of Oneonta is moving towards an online payroll system that will be rolled out this June. It will require employees to “clock in and out” on an internet device.

Next meeting: March 16 at 2:00

Adjourned at 3:25