



62 Chestnut Street, Oneonta, NY 13820 607.432.1980

Board of Trustees Meeting
10 April 2024
Minutes

Called to order: 3:30

Present: Diane Aaronson, Glenda Bolton, Cary Brunswick, Susan Kenny, Kristy Vander Werff, and Tina Winstead.

Minutes

Glenda made a motion that was seconded by Kristy to approve the 3-13-24 Minutes. All in favor.

Director's Report

The report was reviewed.

The Board requested more information on the empty lot adjacent to the park. They would like to know the dimensions and if the city allows garages to be built on that lot.

Other

Kristy made a motion that was seconded by Susan to close out the credit card and the account with Sidney Federal Credit Union. All in favor.

Susan made a motion that was seconded by Cary to return the gazebo to the donor's family since it doesn't fit within the new park project design. All in favor.

Financial

Glenda made a motion that was seconded by Kristy to approve payment of bills and budget amendments. All in favor.

1st Quarterly Report was reviewed. Kristy made a motion that was seconded by Glenda to unrestrict the remaining \$5.15 donated by Anastasiades, \$9.73 donated by the Friends of HML for miscellaneous purchases, and \$6.66 donated by the Friends of HML for Youth Programs.

Next meeting is May 8 at 3:30 pm

Adjourned 4:32.



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Board of Trustees Meeting
10 April 2024
Agenda

- Call to order
- Review of 3-13-24 meeting minutes
- Director's Report
- Other
- Financial
 - 1st Quarterly Report
- Next meeting date/time
- Adjourn

Huntington Memorial Library
Director's Report
4-10-24

Facility

Park Phase 2: Throughout the month of March, negotiations were undertaken to find reductions in the bid. Eastman indicated that they could reduce their bid with material costs but it was still about \$90,000 over the grant's construction budget. The design team asked if I could find more funding through the DRI or other sources. I sent letters to 2 local foundations, spoke to the Mayor, and investigated other options. I kept in contact with the design team but decided to contact Eastman directly at the end of the month. His advice was to remove the water features and agreed to cost estimate the project again without them.

The Park Committee met again to consider the options and decided that we are comfortable reducing the scope of the project since there is no funding in-hand to pay for the excess costs.

Tree removal: ETS Tree Care removed the fallen cedar on April 2.

Programs

Adult programs

- HML Yarn Club, biweekly
- Craft Club – Beginner Crochet
- Tech Talk – Hoopla 101
- Tech Talk – Libby App 101
- HML Writers Group, weekly
- Genealogy Group – biweekly
- Show & Tell Book Club, monthly
- Artist Closing Reception

Youth programs

- Homeschool Group, weekly
- Minecraft Hangout, weekly
- Minecraft Club Winter Session
- Baby & Toddler Story Time, weekly
- Preschool Story Time, weekly
- Early Literacy Story Time, weekly
- Kids Can Code – Kids Can Code: Animate Your Name
- Kids Can Code -- Create a World
- STEAM -- Circuit Bugs

Other

Since we are now using a JP Morgan credit card, we need to close-out the SFCU credit card which requires a Board motion to approve.

Murder Mystery Gala: a committee has been formed to investigate holding a Gala as a fundraiser for the library.

Living Well Program at Bassett Healthcare Network donated kits to circulate in the library.

A reception to commemorate the van Steenberg Art Collection will be held in September.

We looked into the options available to homeless people in our area and found that FSA offers free showers and that the laundromat in Clinton Plaza offers free laundry. We created cards with the information that have been distributed throughout the library. We have also placed a 1 bag limit on the number of bags brought into the building.

The realtor emailed to say that the price of empty lot on Church Street is between \$12000 and \$15000.

David Kenny has been very helpful in troubleshooting our broken 3D Printer. We should have a resolution soon but David also recommended a few smaller 3D printers that may fulfill our needs.

2024 Statistics

STATISTICS	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	TOTAL
Patron Count	5268	6604	8062										
*Circulation	6538	6245	6529										
Computer Use	367	379	413										

**Circulation does not include downloadable items.*