



62 Chestnut Street, Oneonta, NY 13820 607.432.1980

Board of Trustees Meeting
8 November 2023
Minutes

Called to order: 3:06

Present: Diane Aaronson, Glenda Bolton (online), Cary Brunswick, Kristy Vander Werff, and Tina Winstead. Carolyn Austin arrived at 3:15.

Guest: Mayor Mark Drnek.

Budget Presentation

The proposed 2024 budget was presented. Diane made a motion that was seconded by Cary to approve the budget and wages as presented. All in favor. Glenda abstained.

Minutes

Kristy made a motion that was seconded by Diane to approve the 10-11-23 minutes. All in favor. Glenda abstained.

Director's Report

The report was reviewed.

The Staff/Boards Meet & Greet is rescheduled for Friday, December 15 at 3:00 pm. Glenda will make posies for the Friends Board, Kristy will bring cider. Diane and Carolyn will bring baked goods.

Cary made a motion that was seconded by Kristy to close the library for Staff Development Day on Monday, December 11.

The Board approved the return to normal library hours beginning November 13.

Monday: 9-5:30

Tuesday-Thursday: 9-8

Friday: 9-5:30

Saturday: 9-4

Financial

Diane made a motion that was seconded by Cary to approve payment of bills. All in favor. Glenda and Carolyn abstained.

Other

Kristy made a motion that was seconded by Diane to approve the 2024 Holiday Closings as presented.

Trustees were reminded to seek a new Trustee to fill Carolyn's position in 2024.

Carolyn reminded everyone that they will have to attend a sexual harassment training in 2024.

Next meeting is December 8 at 3:30 pm

Adjourned 4:35.

Board of Trustees Meeting

8 November 2023

Agenda

- Call to order
- Budget Presentation
- Review of 10-11-23 meeting minutes
- Director's Report
- Financial
- Other
 - Holiday Closings in 2024
- Next meeting date/time
- Adjourn

Huntington Memorial Library
Director's Report
11-8-23

Facility

Park Phase 1: The estimate from Mt. Vision Garden Center arrived and we are trying to find other estimates as required by procurement policies.

Park Phase 2: the final construction documents will be reviewed sometime this week.

Porch: PAC Sign began the porch project in September and expects to complete it in the next week.

Financial

The 2024 Budget draft will be reviewed at the meeting and is considered the public hearing. The mayor was sent a copy and is invited to attend the meeting.

Programs

September Programs

- Baby & Toddler Storytimes
- Preschool Storytimes
- Adventures in Reading program
- Early Literacy Storytimes
- Homeschool Group
- Crafternoons
- Teens Only
- HML Writers Group
- A monthly Craft Club for adults (fall decorations)
- HML Yarn Club (twice monthly)
- Basic Photography series
- Death Café
- Book Signing by John Webb for Molyvos
- Pumpkin Glow

Other

A Meet & Greet for the Staff, Trustees, and Friends Board members had to be cancelled due to illness. Since we'll be going back to normal hours, it would be best to schedule it for 4:00. I'd like to suggest either December 14 or 15, or to wait until January.

Holiday Closings are attached and must be approved.

HML was awarded the Property of Merit winner in the institutional category for the picnic area in the park.

Staff Development Day: Monday December 11.

Return to normal hours beginning on November 13.

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2023 Statistics

STATISTICS	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	TOTAL
Patron Count	6346	6935	6956	6046	6937	6244	5854	5951	4862	4499			60630
*Circulation	6739	6088	7040	6266	6388	6735	8195	8202	6652	6226			68531
Computer Use	355	338	366	312	375	363	411	423	327	316			3586

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