



62 Chestnut Street, Oneonta, NY 13820 607.432.1980

Board of Trustees Meeting
11 October 2023
Minutes

Called to order: 3:02

Present: Diane Aaronson, Glenda Bolton, Cary Brunswick, Kristy Vander Werff, and Tina Winstead. Absent: Carolyn Austin

Minutes

Diane made a motion that was seconded by Cary to approve the 9-11-23 minutes. All in favor.

Director's Report

The report was reviewed.

Financial

Glenda made a motion that was seconded by Cary to approve payment of bills. All in favor.

The 3rd Quarter financial documents were reviewed. Diane made a motion that was seconded by Kristy to un-restrict the remaining \$4.00 in D19, \$4.12 in Community Bank 23, and \$4.00 in Fidelis 23. All in favor.

The 2024 Budget was reviewed and suggestions for changes were made. Cary made a motion that was seconded by Kristy to not override the tax cap in 2024. All in favor.

Kristy made a motion that was seconded by Cary to approve the 4CLS plan to increase the fees for electronic resources according to the three-year schedule. The fees in 2024 will be \$3780, in 2025 they'll be \$4409, and in 2026 they'll be \$5039. All in favor.

Other

All were in favor of participating in the greater Oneonta Historical Society's Historical Marker program that would like to place a marker by the library.

Next meeting is November 8 at 3:30 pm

Adjourned 4:33.

Huntington Memorial Library
Board of Trustees Meeting
11 October 2023
Agenda

- Call to order
- Review of 9-11-23 meeting minutes
- Director's Report
- Financial
 - 2024 Budget Draft #1
 - Q3 Treasurer's Report
- Other
- Next meeting date/time
- Adjourn

Huntington Memorial Library

Director's Report

10-11-23

Facility

Park Phase 1: I still don't have an estimate from Mt. Vision Garden Center to plant trees.

Park Phase 2: The Park Committee is meeting on Oct. 6 with the design consultants to review the 90% plans. Tina will also meet with Dave Hutchison to discuss the Hillside Scramble and the possibility of getting donated boulders of different stone types so we can add another layer of education to the design. It is expected that the bid specifications will be finalized by late November and then sent to OPRHP for review. It is projected that the project will be advertised in the new year and construction will begin in the spring.

Porch: PAC Sign began the porch project in September.

Driveway repair: Webster Paving sealed the driveway and repainted the lines in the lower parking lot.

The tractor was repaired by Cazenovia equipment and will be sent to Monser Brothers for new tires.

Landscape Solutions has agreed to mow the park lawn through the end of October for \$250 per each mowing.

Financial

The 2024 Budget draft will be reviewed at the meeting along with the third quarter Treasurer's Report.

A decision about whether to override the Tax Cap or stay within the cap must be decided before adoption of the budget in November.

Programs

September Programs

- Tiny Tots Storytimes
- Preschool Storytimes
- Adventures in Reading program
- Early Literacy Storytimes
- Homeschool Group
- Crafternoons
- Teen Only
- HML Writers Group
- A monthly Craft Club for adults (Recycled Book Hedgehog & Paint and Sip Party)
- HML Yarn Club (twice monthly)
- Quiet Cat Café
- City of the Hills Art Festival Table

Other

A Meet & Greet for the Staff, Trustees, and Friends Board members is scheduled for Friday, October 20 at 10:30 a.m. The Friends will bring baked goods.

National Friends of Libraries Week is October 15-21. The perfect time to honor them is at the Meet & Greet on the 20th.

Maddy Silber has received a grant to hold an art show at the library. A reception is planned for January 17.

The Greater Oneonta Historical Society would like to include the library in their historic marker project funded by the Pomeroy Foundation.

2023 Statistics

STATISTICS	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	TOTAL
Patron Count	6346	6935	6956	6046	6937	6244	5854	5951	4862				56131
*Circulation	6739	6088	7040	6266	6388	6735	8195	8202	6652				62305
Computer Use	355	338	366	312	375	363	411	423	327				3270

**Circulation does not include downloadable items.*

Digital Content Plan Phase In 2024-2026

Current	2024	2025	2026	2026
Afton Free Library	145.00	455.76\$	531.72\$	607.68\$
Andes Public Library	50.00	295.38\$	350.00\$	500.00\$
Bainbridge Free Library	50.00	368.28\$	429.66\$	500.00\$
Bovina Public Library	50.00	250.00\$	350.00\$	500.00\$
Broome County Public Library		8,360.10\$	9,753.45\$	11,146.80\$
Cannon Free Library	162.00	353.88\$	412.86\$	500.00\$
Cherry Valley Memorial Library	151.00	355.08\$	414.26\$	500.00\$
Deposit Free Library	161.00	314.82\$	367.29\$	500.00\$
Edmeston Free Library	50.00	267.78\$	350.00\$	500.00\$
Fairview Public Library	50.00	386.22\$	450.59\$	514.96\$
Fenton Free Library	50.00	546.18\$	637.21\$	728.24\$
Franklin Free Library	79.00	250.00\$	350.00\$	500.00\$
George F. Johnson Memorial Library	2,675.00	5,071.98\$	5,917.31\$	6,762.64\$
Gilbertsville Free Library	50.00	250.00\$	350.00\$	500.00\$
Guernsey Memorial Library of Norwich	1,890.00	5,207.28\$	6,075.16\$	6,943.04\$
Harris Memorial Library	50.00	250.00\$	350.00\$	500.00\$
Huntington Memorial Library	1,645.00	3,779.34\$	4,409.23\$	5,039.12\$
Kinney Memorial Library	242.00	438.96\$	512.12\$	585.28\$
Lisle Free Library	50.00	651.42\$	759.99\$	868.56\$
Louise Adelia Read Memorial Library	386.00	393.60\$	459.20\$	524.80\$
Mary Wilcox Memorial Library	275.00	562.56\$	656.32\$	750.08\$
Milford Free Library	50.00	269.94\$	350.00\$	500.00\$
Moore Memorial Library	581.00	743.10\$	866.95\$	990.80\$
Morris Library	50.00	419.94\$	489.93\$	559.92\$
New Berlin Library	211.00	538.56\$	628.32\$	718.08\$
Nineveh Pub Lib Of Colesville Township	50.00	250.00\$	350.00\$	500.00\$
Oxford Memorial Library	359.00	771.30\$	899.85\$	1,028.40\$
Richfield Springs Public Library	184.00	554.16\$	646.52\$	738.88\$
Roxbury Library Association	50.00	250.00\$	350.00\$	500.00\$
Sherburne Public Library	569.00	1,708.56\$	1,993.32\$	2,278.08\$
Sidney Memorial Public Library	1,015.00	2,755.98\$	3,215.31\$	3,674.64\$
Skene Memorial Library	50.00	250.00\$	350.00\$	500.00\$
Smyrna Public Library	50.00	250.00\$	350.00\$	500.00\$
South New Berlin Free Library	93.00	250.00\$	350.00\$	500.00\$
Springfield Library	50.00	250.00\$	350.00\$	500.00\$
Stamford Library	293.00	654.30\$	763.35\$	872.40\$
Unadilla Public Library	50.00	250.00\$	350.00\$	500.00\$
Vestal Public Library	1,914.00	2,938.68\$	3,428.46\$	3,918.24\$
Village Library Of Cooperstown	397.00	1,675.38\$	1,954.61\$	2,233.84\$
William B. Ogden Free Library	261.00	558.54\$	651.63\$	744.72\$
Worcester Free Library	50.00	385.50\$	449.75\$	514.00\$
Your Home Public Library	1,540.00	2,501.10\$	2,917.95\$	3,334.80\$
SubTotal	16,128.00\$	47,033.66\$	55,592.32\$	65,078.00\$
Four County Library System	17,000\$	20,000\$	22,000\$	25,000\$
Grand Total	33,128.00	67,033.66	77,592.32	90,078.00