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62 Chestnut Street, Oneonta, NY 13820 607.432.1980

Board of Trustees Meeting  
12 June 2023  
Minutes

Called to order: 3:00

Present: Diane Aaronson, Carolyn Austin, Glenda Bolton, Cary Brunswick, Kristy Vander Werff, and Tina Winstead.

Guests: library staff Alex Benjamin, Donna Foote, and Ariel Turrigiano  
The Daily Star reporter arrived mid-meeting.

Summer Reading Program

The library staff presented their plans for the Summer Reading Program

Minutes

Cary made a motion that was seconded by Glenda to approve the 5-8-23 minutes. All in favor.

Director's Report

The report was reviewed. Tina thanked the Trustees for helping make the Park Ribbon-cutting and Reception a success.

Tina had Fred Hathaway, certified arborist tested the cedars by the library and he found that all of them were hollow which is hazardous in a public park.

Staff:

Resolution;

To hire Ariel Turrigiano as Librarian 1 to fill the Program Librarian opening.

Other

The front porch project was discussed and the Board requested that Tina contact Steve Rowland to discuss next steps.

The new layout for the library sign was reviewed. The preference was for layout #2 so Tina will work with Valley Signs to finalize the plan.

One of the full-time library clerks will be out on medical leave beginning July 11. Diane made a motion that was seconded by Glenda to go to Summer Hours to make sure there is adequate coverage at the library. Summer Hours will be in effect from July 10 to September 9.

Mon-Fri, 9:00-5:30

Sat, 9:00-12:30

Amazon Smile contributed \$29.86 to the library foundation.

The Board decided to not pay for a service agreement with Otsego Telephone.

#### Finances

Glenda made a motion that was seconded by Kristy to approve the bills. All in favor.

The Board requested that Tina contact NYSEG about the high bills. As a reminder, we have a 10-year summary of usage and bills and the high cost is due to rate changes, not usage.

Next meeting is July 10 at 3:00 pm

Adjourned 4:28



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Board of Trustees Meeting  
12 June 2023  
Agenda

- Call to order
- Review of 5-8-23 meeting minutes
- Director's Report
- Financial
- Other
  - Summer Reading Program
  - Front porch
  - Library sign
  - Summer hours
- Next meeting date/time
- Adjourn

Huntington Memorial Library  
Director's Report  
6-12-23

Facility

Park Phase 2: There was an on-site meeting with Erin Maciel from ULS on May 11 to review the survey and further develop the design. Some good ideas came from the meeting and will be presented at the June 9<sup>th</sup> Ribbon-cutting and Reception.

The cedar trees on the hill beside the library have been assessed by Fred Hathaway, Certified Arborist, and all of them are hollow.

The Phase 1 sign that is required to be installed and kept on-site in perpetuity has been stolen.

Porch: no one has responded with additional quotes to repair the front porch.

Sign: I have communicated with Valley Signs and a more appropriate sign for a Victorian Italianate building has been designed. Two designs are attached for your review.

Hemlock Trees: Zeb Strickland treated the hemlocks for wooly adelgid disease and said they should be treated again in 5 years. Each tree that was treated has a metal marker on it. One of the trees was dying and he said it should be removed. He also reported that the ash trees appear to be healthy.

Drainage: it was discovered that one of the drainage grates by the crossroads was broken and exposed a hazardous hole by the sidewalk. Gravel has been added for short-term safety since the area will be improved next year.

Staff

Resolution;

To hire Ariel Turrigiano as Librarian 1 to fill the Program Librarian opening.

Programs

In May, the following programs were offered:

- Tiny Tots Storytimes
- Preschool Storytimes
- Afternoon Adventures
- Crafternoons
- Teen Advisory Group
- HML Writers Group
- Youth STEAM program
- A monthly Craft Club for adults (origami flowers)
- Python Programming series

Summer Reading Program

This summer, the 4CLS is holding a Road Trip program from July 1 to September 2. Each member library will stamp the visitor’s brochure and when they have 10 stamps they win a library magnet; 20 stamps wins a mop-topper keychain, 30 stamps wins a reading journal and those who get all 42 stamps will win a tote bag. Trustees are welcome to participate!

Plans for the adult and youth programs are attached for your review. The Children’s Coordinator will come to the meeting to share her plans.

Other

The Park was reserved on June 3 by the Oneonta Federated Garden Club and the Otsego Pride Alliance for Pridefest.

Correspondence from Jennifer Critti-LeBeau:

*I am excited to share some important news regarding the evolution of Community Bank Trust Services. In the coming months we will officially be changing our name to Nottingham Trust. We will still be a division of Community Bank, N.A.*

*As we have grown, so has the depth of our wealth management services. Expanding our geographic footprint has also brought us into areas where names similar to “Community Bank” are present and creates some confusion among clients as well as their accountants and attorneys. We have decided to update our name to better align our brands and reflect all we have to offer. We have created Nottingham Wealth, combining the formidable financial planning and investment capabilities of Community Bank Trust Services and Nottingham Advisors into a single offering to best meet the needs of our clients.*

*Our commitment to our clients remains our highest priority. This is just a name change, same professional team, same level of service and same dedication you have come to expect. If you should have any questions as always please reach out.*

**2023 Statistics**

<b>STATISTICS</b>	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	<b>TOTAL</b>
Patron Count	6346	6935	6956	6046	6937								<b>26283</b>
*Circulation	6739	6088	7040	6266	6388								<b>26133</b>
Computer Use	355	338	366	312	375								<b>1371</b>

*\*Circulation does not include downloadable items.*

## **2023 Adult Summer Reading Program**

**Theme: Better Together**

**Dates: June 27 - August 10**

**Kick-off – June 23 5:30-7:30 pm**

**End of Summer Party - August 10 6:30 pm**



### **Reading Raffle**

Adults will have the opportunity to participate in the reading raffle on the Beanstack app (or computer) or with paper tickets. They will get one entry for each book read. There will be a beanstack raffle winner and a paper ticket raffle winner and the drawing will take place at the end of the summer program.

The prizes this year are

1. a game and movie night theme with movie passes donated by Southside Cinemas and gift certificates to the Bearded Dragon and Serenity Hobbies; the basket will also have an assortment of popcorn, candy and other snacks.
2. a local shopping spree basket with gift certificates from downtown businesses.

Each basket has a value of ~\$100. The first winner to come to the library gets to pick their basket and the other winner gets the remaining basket.

The list of participating businesses:

Green Toad Bookstore  
Theresa's Emporium  
Southside Mall Cinema  
Tino's Pizza  
Serenity Hobbies  
Bearded Dragon Games  
Wise Guys Sammys  
Get Fresh on the Main Cafe  
The Latte Lounge  
Golden Guernsey Ice Cream

### **Programs**

1. Craft Club - Beginning Crochet, July 12
2. Craft Club - Painting Stoneware, August 2
3. Weekly Writers Group, Saturdays in July
4. Raffle Party

## 2023 Youth Summer Reading Program

Theme: Better Together

Dates: June 27 - August 10

Kick-off – June 23 5:30-7:30 pm

End of Summer Party - August 11 5:30-7:30



pm

### Volunteer Opportunities

#### Kick-off

\*Set-up

\*Snow Cone machine

\*Registration desk

\*Hot dog station

#### End of Summer Party

#### Guest Readers

### Regular Program Schedule

- Baby & Toddler Story Time (0-2) Tuesdays 9:30-10:15
- Preschool Story Time (3-5) Wednesdays 9:30-10:15
- Open Story Time (0-5) Thursdays 9:30-10:15
- Homeschool Group Story Time Thursdays 11:30-12:15
- Adventures in Reading (6-12) Tuesdays 11-11:45
- Crafternoons (all ages) Wednesdays 3-4:30
- Teen Group (13-19) 1<sup>st</sup> Thursday 3:30-4:15

### Special Programs

- July & August – Ocean Expedition program
  - July: Students from Hartwick college who are going on an ocean expedition will come to the library to share stories with the children. The children will have the opportunity to color/decorate styrofoam cups that will go on the expedition to the bottom of the sea.
  - August: The Hartwick students will return to the library to bring the children the cups that were at the sea floor and explain why the cups are different than when they were decorated.
- July – Otsego County Public Health programs
  - Tick identification and removal program for older children
  - Handwashing program for the younger children - TBD
- Guest readers and programs throughout the summer - TBD
  - OFO - Building Healthy Families
  - CANO - Program assistants
  - Rotary - Guest readers
  - OCCA- Guest programs
  - Kathryn Prada - Guest reader/program
    - Kathryn will present youth programs for the week of July 25-27.
  - Emily Canney (Morris Library) - Guest reader/fairy program TBD and Alice in Wonderland program on 7/6

## **SRP Challenges**

### **1. Reading-Based Program**

Let's Read Together! (ages 0-5)

I Love to Read! (ages 6-11)

Teens Love Reading, Too! (ages 12-19)

- a. Reading Logs:** Prizes will be awarded for each level completed using reading logs through Beanstack. Paper logs will be available for those who prefer paper over the app.
- i. "Top Reader":** Three "Top Reader" prizes will be offered for readers in each group who read the most books. In the event of a tie, prizes will be awarded through a raffle. Sponsored by Community Bank.

### **2. Activity-Based Program**

**Activity Logs:** Youth will be able to participate in activities such as writing a book review, visiting a local business, participating in a library program, and others through Beanstack. Paper activity lists will be available for those who prefer paper over the app. Youth in each age group will earn raffle tickets for each activity completed throughout the program. One prize will be offered per age group and the drawing will take place at the End of Summer Party. Prizes will be coupons, gift cards, or vouchers for local organizations such as Noah's World and the YMCA. Sponsored by Fidelis Care.