

## **HML Home Delivery**

10/3/2017

Currently, HML delivers library items to a few institutions and individuals. Each home delivery is conducted differently based on the patrons' needs. It is our goal to support individuals who cannot physically come to the library without putting undue strain on library staff or volunteers. To that end, a regular schedule will be set up in as many cases as possible so that delivery is predictable and can be scheduled.

Delivery patrons can either choose their own books either by ordering online or with holds cards, or they can give us their preferences and the library can pick out books for them.

One decision that must be made is whether to advertise home delivery and possibly expand its use. In this case volunteers should be identified who are interested in delivering items on a monthly basis.

**Robynwood** (has not actively participated since the retirement of their activities director)

We have an activities director who calls when they want us to pick up books and deliver more.

### **Nader Towers**

Currently "on call" set-up. This group is not very active and may not continue to participate.

### **The Plains**

The Cybermobile regularly visits The Plains. Starr Latronica from 4CLS has agreed that they will deliver items to the front desk where patrons can then pick them up. We will assume that these individuals will complete a registration form that lists the types of materials they would like to borrow.